



Fochabers Medical Practice

Fees made in line with BMA Fee Finder guidance

These standard charges are considered to be for normal and routine non-NHS services carried out by Fochabers Medical Practice. They are subject to adjustment either way on a case-by-case basis depending on the situation and actual time and effort involved in the preparation and delivery of the service.

Practice Manager | Fochabers Medical Practice | 12 High Street | Fochabers | IV32 7EP | 01343 820247

Non NHS Charges Guidelines

As at:

23-Jun-19

Council

Ser	Service	Charge	Remarks
1	Council - Severely Mentally Impaired Application Form	£15.00	

Crown

Ser	Service	Charge	Remarks
2	Professional Witness Rate 2 - 4 Hours	£112.00	2 - 4 hours
3	Professional Witness Rate 2 Hours	£75.00	Up to 2 hours
4	Professional Witness Rate 4 - 6 Hours	£170.00	4 - 6 hours
5	Professional Witness Rate over 6 Hours	£225.00	Over 6 hours

DVLA

Ser	Service	Charge	Remarks
6	Drink Driving	£100.00	
7	DVLA Blood Test Only	£39.00	
8	DVLA BPREPLY	£40.00	
9	DVLA CG1 - Questionnaire	£40.00	Completion of questionnaire
10	DVLA CG2 - Exam	£85.00	Examination
11	DVLA CG2 - Questionnaire	£40.00	Completion of questionnaire
12	DVLA CN1	£85.00	Completion of questionnaire
13	DVLA CN2	£40.00	Completion of questionnaire
14	DVLA CN2EXAM-	£85.00	Completion of questionnaire
15	DVLA DG2 - Questionnaire	£40.00	Completion of questionnaire
16	DVLA DIAB3EXG	£85.00	Examination Required
17	DVLA DR2	£40.00	Completion of Questionnaire
18	DVLA DR2 - Questionnaire	£40.00	Completion of questionnaire
19	DVLA FEP2V - Questionnaire	£40.00	Completion of questionnaire
20	DVLA M2	£40.00	Completion of questionnaire
21	DVLA PK2	£40.00	
22	DVLA PK2EXAM	£85.00	Examination Required
23	DVLA STR2	£40.00	Completion of questionnaire
24	DVLA VOCH2GP	£40.00	Completion of questionnaire
25	DVLA-Request for Information	£40.00	Production of documents
26	Medical	£100.00	
27	Questionnaire - DVLA PK2C	£42.00	Completion of questionnaire

Employment

Ser	Service	Charge	Remarks
28	Asbestos Medical Examination (A)	£50.00	Agreed prior to examination
29	Asbestos Medical Examination (B)	£75.00	Agreed prior to examination
30	Asbestos Medical Examination (C)	£100.00	Agreed prior to examination
31	Asbestos Medical Examination (D)	£125.00	Agreed prior to examination
32	Certificate of Incapacity	£45.00	
33	Childminder Health Form	£91.00	

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Ser	Service	Charge	Remarks
34	DWP GP Factual Report	£33.50	
35	Employment Medical	£100.00	
36	Extract Record (No Examination)	£67.00	
37	Full medical with report	£80.00	
38	HGV / PSV Medical (Apr 18+)	£130.00	
39	Medical HGV / PSV	£100.00	
40	NHS Employee (Prospective)	£55.00	
41	Pre-Employment Medical - (Full)	£100.00	With Report
42	Report (No Examination)	£80.00	Per 30 Minute session
43	Report and Opinion < Nov 17	£100.00	
44	Report and Opinion > Nov 17	£133.00	
45	Report on Pro Forma	£89.50	

FCA

Ser	Service	Charge	Remarks
46	BAAF Form AH Medical Report	£81.42	Foster Care Associates

First Aid

Ser	Service	Charge	Remarks
47	Training First Aiders	£177.50	Per hour
48	Training First Aiders Examination	£177.50	Per hour
49	Training First Aiders Mileage	£0.56	Per mile

GDPR

Ser	Service	Charge	Remarks
50	AMRA (Access to Medical Records)	£0.00	No charge

Gender Recognition

Ser	Service	Charge	Remarks
51	Gender Recognition	£80.00	Medical Report pro forma

Government

Ser	Service	Charge	Remarks
52	Community Service Cert of offenders who fail to attend	£40.60	Scotland only
53	Extract from Records	£48.40	
54	GDPR - Medical Records	£0.00	No charge
55	Medical Examination and report in surgery	£135.00	up to 45 mins
56	Report on pro forma	£61.90	eg 20 mins
57	Report written	£94.15	eg 30 mins
58	Session	£560.00	eg 3 hours
59	Work in Surgery	£186.20	Indicating time where appropriate
60	Work out of surgery	£94.15	Up to one hour
61	Work out of surgery	£188.30	Up to 2 hours

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Ser	Service	Charge	Remarks
62	Work out of surgery	£282.45	Three hour session
63	Work out of surgery - Certificate	£19.80	No time element involved

Insurance

Ser	Service	Charge	Remarks
64	Aegon Questionnaire	£22.70	
65	GP Report for insurance applicants (SW)	£118.00	Scottish Widows
66	GP Report for insurance applicants/Claimants	£104.00	
67	GP Report for insurance companies (simple format)	£20.00	
68	GP Report for Pension Incapacity (Simple)	£80.00	
69	GP supplementary reports	£27.00	
70	Life Assurance (Royal London 2017)	£89.00	

Medical Records

Ser	Service	Charge	Remarks
71	Access to Medical Records	£50.00	
72	BCG Vaccination	£79.80	
73	Court Exemption	£25.00	
74	House of Care Evaluation Interviews	£250.00	
75	Power of Attorney Certificate - GP Attendance	£95.00	
76	Power of Attorney Certificate - Non GP Attendance	£80.00	GP Not in Attendance
77	Report - Written without Examination	£133.00	
78	Report on Pro Forma	£89.50	No Examination
79	Solicitor - copy charge	£0.50	per sheet to a maximum of £50
80	Solicitor - Extract from Record	£67.00	
81	Solicitor - Patient Records - With Consent	£50.00	
82	Solicitor - Postage	£5.00	
83	Solicitor - Report with additional Information	£80.00	
84	Universal Credit	£0.00	Contractual Obligation

Medico-Legal

Ser	Service	Charge	Remarks
85	Certificate - Accident	£45.00	
86	Certificate - Cremation Form 4	£82.00	Incurrs charge 57.5p per mile
87	Certificate - Cremation Form 4 Mileage	£0.57	
88	Certificate - Cremation Form 4 Mileage	£0.57	
89	Certificate - Cremation Form 5	£82.00	Incurrs charge 57.5p per mile
90	Certificate - Insurance	£45.00	Patient
91	Certificate - Sickness	£45.00	

Miscellaneous

Ser	Service	Charge	Remarks
92	Administration	£15.00	Per Half hour

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Ser	Service	Charge	Remarks
93	Airgun Licence Certificate	£25.00	
94	Attachments (per printed page)	£0.50	Per Page
95	Blood Group (Private)	£50.00	Includes Laboratory costs
96	Blood Test (Private)	£50.00	Normally for Job Applications
97	Certificate - Sports Medical	£45.00	
98	Certificate - Sports Medical (With Examination)	£50.00	
99	Disabilty Living Allowance (DLA)	£55.00	
100	Document Request Turnaround 01: < 7 Days	£30.00	
101	Document Request Turnaround 02: 7 - 13 Days	£20.00	
102	Document Request Turnaround 03: 14- 20 Days	£15.00	
103	Document Request Turnaround 04: 21 - 27 Days	£10.00	
104	Electrocardiogram (ECG)	£45.00	
105	Flu Vaccination (Private)	£30.00	
106	Hepatitis B Result (Copy)	£12.00	
107	Home Visit	£60.00	
108	House of Care Bursary	£1,000.00	
109	Housing Department Report	£25.00	
110	Kinship / Fostering	£35.00	
111	Letter - Discretionary	£10.00	
112	Letter - Discretionary	£20.00	
113	Letter Stating Fact	£18.00	
114	Letter Stating Fact (Complex Certificate)	£45.00	
115	Medical Dive/Flying/Outdoor Pursuits	£130.00	
116	Medical Information (Routine)	£25.00	
117	Mental Health Act Section	£80.00	
118	Mileage	£0.25	Per mile
119	Mileage Allowance	£0.45	Per mile
120	Pacemaker Removal	£75.00	
121	Postage	£5.00	
122	Postage (Documentation)	£5.00	Covers cost of postage and time taken to post
123	Postage (Quotation)	£1.00	Standard Class Envelope
124	Report - Simple	£25.00	
125	RTA Emergency Treatment	£21.30	Per person treated
126	RTA Emergency Treatment Mileage Allowance	£0.41	Per mile
127	Services (Undisclosed)	£50.00	
128	Shotgun Licence Certificate	£25.00	
129	Sick Note (Private)	£25.00	
130	Signature - GP	£10.00	Includes research time
131	Spirometry	£45.00	
132	Treatment	£30.00	
133	Working with Children Under 8	£91.00	
134	X-Ray	£100.00	Private

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Ser	Service	Charge	Remarks
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MOD

Ser	Service	Charge	Remarks
135	MOD PHCR	£50.00	Copy of Records
136	MOD RG Medical Declaration	£65.00	Medical Admin Team

No Charge

Ser	Service	Charge	Remarks
137	Certificate - Bankruptcy	£0.00	
138	Certificate - Coroners' Council Tax Exemptions	£0.00	
139	Certificate - Coroners' Post Mortem	£0.00	
140	Certificate - Death	£0.00	
141	Certificate - DWP	£0.00	
142	Certificate - Notification of infectious diseases	£0.00	
143	Certificate - Paternity	£0.00	
144	Certificate - Professional evidence in court	£0.00	
145	Certificate - Stillbirth	£0.00	
146	Certificate - To establish unfitness for jury service	£0.00	
147	Court Order (Access to Medical Records)	£0.00	
148	GDPR / AMRA	£0.00	
149	Holders of EHIC	£0.00	Travel
150	Vaccination for Travel Abroad	£0.00	Travel

Seafarer

Ser	Service	Charge	Remarks
151	ENG 1 Seafarer Medical Exam	£80.00	
152	Medical Referee (per Review)	£280.00	
153	Medical Referee for attending casework meeting	£400.00	

Staff

Ser	Service	Charge	Remarks
154	Clinical Administrator	£10.00	Per hour (incl travel)
155	Clinical Coding & Summarising	£13.00	Per hour
156	Employers NIC	£10.00	Adjusted 13.8% to the sum
157	Practice Manager	£22.00	Per hour

Travel

Ser	Service	Charge	Remarks
158	Fitness to travel Certificate / Letter	£45.00	
159	Freedom from Infection	£45.00	
160	Holiday Cancellation Certificate and Report	£45.00	
161	Holiday Cancellation Certificate and Report (Long)	£55.00	
162	Holiday Cancellation Exam and Report	£45.00	

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Ser	Service	Charge	Remarks
163	International Certification of Vaccination	£18.00	
164	Passport Form / Photograph	£17.00	
165	Prescription (Private Issue)	£25.00	
166	Private Consultation	£30.00	Per 10 minute consultation
167	Travel Insurance - Copy Charge	£0.50	per sheet to a maximum of £50
168	Travel Insurance - Extract from Records	£67.00	
169	Travel Insurance - Patient Records - With Consent	£50.00	
170	Travel Insurance - Report with additional Information	£80.00	

Tribunal

Ser	Service	Charge	Remarks
171	Mental Health Review	£469.00	Medical Members
172	Tribunal Appointments	£345.00	Medical Members

Administrative Guide to fees for non-NHS services

Practice administrative staff must:

- Check all relevant paperwork is provided
- Formal notification of the doctors proposed fee and any further terms and conditions relating to the completion of the report should be communicated and agreed by both parties
- Check that the patient has signed consent if appropriate
- Log the arrival of the document in the practice system
- Search patient notes and marry up with the information request
- Allocate to the GP
- Once the report has been completed ensure copies are made and kept within the Practice record system
- Make diary entry or bring forward date to post completed report
- Complete payment claim form, log date of postage or report to relevant authority
- Chase the payment if appropriate
- Receive either payment schedule from requesting authority and reconcile with bank statement, or receive payable order or cheque and arrange banking.

GPs must:

- Assimilate contents of request, confirm patient consent has been granted to divulge if in order, and ascertain whether or not the Access to Medical Reports Act, Data Protection Act or Access to Health Records Act, applies
- Read all GP notes, hospital letters and laboratory results contained within the patient record - this is to ensure, as far as possible, that the facts they certify in a report or certificate are correct.
- Produce an appropriate response, either in writing, typed directly onto electronic report template, or by dictatio. Check and sign the final draft. Once signed, the report and any manual notes held should be returned to the administrator for copying and filing.

